

WBrC 2023 Rules and Regulation	PNCC Brewers' Cup (PBrC) Adoption	More Information
1. Conditions of Participation		
"  1.1 Organisation The World Brewers Cup Championship (WBrC) is a program of World Coffee Events, LTD (WCE).	1.1 Organisation The Philippine National Coffee Competition (PNCC) is a licensed Competition Body for the Philippines by	
1.2 Rights All intellectual property related to the World Latte Art Championship, including these Official Rules and Regulations and the format of the competition, are the property of World Coffee Events, LTD. No part of this document may be used or reproduced without the expressed permission of World Coffee Events, LTD.	MCE.  1.2 Rights All intellectual property related to the Philippine National Coffee Competition, including the logo, these Official Rules and Regulations and the format of the competition, are the property of PNCC. No part of this document may be used or reproduced without the expressed permission of PNCC.	
1.3.3. Age Requirement Competitors must be at least 18 years of age at the time of competing in any World Coffee Events (WCE) sanctioned event.	1.3.3. Age Requirement Competitors must be at least 18 years of age at the time of Competitors' Orientation to compete in any PNCC / World Coffee Events (WCE) sanctioned event.	
1.3,4 Nationality  A. Competitors must hold a valid passport from the place they represent or documentation substantiating 24 months of residency, employment or scholastic	1.3.4 Nationality  A. The PBrC Championship (PBrC) is open to Filipino citizen residing and working Full Time in the Philippines only. Competitors must	



enrolment, some portion of which must have been within 12 months preceding the qualifying Competition Body competition.

## 1.4.1 Judging

A. Competitors may not judge in any sanctioned WBrC competition (world, Competition Body, regional) in any country, including their own, prior to the conclusion of that year's WBrC Event. Judges may not compete in any sanctioned WBrC competition (world, Competition Body or regional) in any country, including their own, prior to the conclusion of that year's WBrC Event.

## 1.4.2 Calibration Baristas

A. Competitors who participate as a calibration barista in a judge calibration for this competition are not eligible to compete in a sanctioned event until the completion of the competition year. This applies to both Competition Body WCE Sanctioned events as well as the World Competition.

### 1.5 Other Conflicts of Interest

WCE encourages any potential conflicts of interest to be declared at the soonest

Be with documentation substantiating 24 months of holding a valid Philippines passport, and at least 24 months of residency, employment or scholastic enrolment in the Philippines.

## 1.4.1 Judging

<u>A</u>. Competitors may not judge in any sanctioned national PBrC competition in their own country, prior to the conclusion of that year's national PBrC Event.

Judges may not compete in any sanctioned national PBrC competition (world, Competition Body or regional) in any country, including their own, prior to the conclusion of that year's nationals PBrC Event.

# 1.4.2 Calibration Baristas

<u>A</u>. Competitors who participate as a calibration barista in the judge calibration/workshop for this competition are not eligible to compete in a sanctioned event until the completion of the competition year.

# **1.5 Other Conflicts of Interest**

PBrC encourages any potential conflicts of interest to be declared at the soonest



opportunity, certainly prior to the commencement of any competition by competitor, judge and/or event organizer. Failure to declare a potential conflict in advance of a sanctioned event could result in disqualification from events for an individual, or WCE removing endorsement for an event and its results that do not follow these guidelines. Questions regarding conflicts of interest, or clarification of the above policy should be directed to

#### info@worldcoffeeevents.org

# 1.5 Enforcement of Rules and Regulations

The WBrC will employ these Rules & Regulations throughout the competition. If a competitor violates 1 or more of these Rules & Regulations, they may be automatically disqualified from the competition, except when the Rules designate a specific enforcement or consequence. If a judge or competition organizer causes the violation of one or more of these Rules, a competitor may submit an appeal, according to the process detailed in the "Appeals at the World Brewers Cup Championship" or "Appeals at a Competition Body Event" sections.

opportunity, certainly prior to the commencement of any competition by competitor, judge and / or event organizer. Failure to declare a potential conflict in advance of a sanctioned event could result in disqualification from events for an individual, or PBrC removing endorsement for and event and its results that do not follow these guidelines.

Questions regarding conflicts of interest, or clarification of the above policy should be directed to

## Philippinesncc@gmail.com

# 1.5 Enforcement of Rules and Regulations

The PNCC will employ these rules and regulations throughout the competition. If a competitor violates one or more of these rules and regulations, they may be automatically disqualified from the competition, except when the rules designate a specific enforcement or consequence. If a judge or competition organizer causes the violation of one or more of these rules, a competitor may submit an appeal per the process detailed in the section "Competitor Protest and Appeals".



## **1.8.3 Competitor Questions**

All competitors are personally responsible for reading and understanding current WBrC Rules & Regulations and score sheets, without exception. All WBrC documents are available at www.worldbrewerscup.org. Competitors are encouraged to ask questions prior to arriving at the WBrC. If any competitor is unclear as to the intent of any of the rules and regulations it is their responsibility to clarify that position with the Rules & Regulations Committee prior to the WBrC by contacting compinfo@worldcoffeeevents.org. Competitors will also have the opportunity to ask questions during the official Competitors Meeting held prior to the start of the competition

## 1.8.4 Terms and Conditions

Competitors and the World Brewers Cup Champion are visible spokespeople of the World Brewers Cup Championship event and role models of the specialty coffee industry, and as such must:

## **1.6.3 Competitor Questions**

All competitors are responsible for comprehensive knowledge of the current PBrC Rules and Regulations document and scoresheets. No exceptions or accommodations will be made for competitors who claim to not understand the PBrC Rules & Regulations or scoresheets. All PBrC documents may be downloaded from the PNCC Google Drive link found in the website www. philippinenationalcoffeecompetition.com. Questions can be directed to Philippinesncc@gmail.com. The Competitors are encouraged to ask questions prior to arriving at the PBrC. Competitors will also have the opportunity to ask questions during the official competitors meeting held prior to the start of the competition.

# **1.6.4 Terms and Conditions**

Competitors and the Philippine Brewers Cup Champion are expected to inspire and be role models of the specialty coffee industry, and as such must:



- <u>A.</u> Permit World Coffee Events Ltd., its stakeholders, agents and representatives to use the competitor's name, image or likeness in any format without charge for any business purpose, including but not limited to marketing promotion.
- **B.** Read and abide by the Competitor Code of Conduct document found on the WBrC website.
- **C.** Read and abide by the Champion Code of Conduct document found on the WBrC website.
- A. Permit the Philippine National Coffee Competition (PNCC), its stakeholders, agents and representatives to use the competitor's name, image or likeness in any format without charge for any business purpose, including but not limited to marketing promotion.
- **B.** Read and abide by the Competitor Code of Conduct document found on the PNCC website.
- <u>C.</u> Read and abide by the Code of Conduct document found on the PNCC website.

# 2. Competition Summary

The competition is divided into three rounds: Round One, Semi-finals, and Finals Round.

**<u>A.</u>** Round One consists of 1 component called "Open Service."

The Semi-Final Round consists of 1 component called "Compulsory Service." The Finals Round consists of 1 Open Service presentation per competitThe finals Round consists of 1 Open Service presentation per competitor

- **A.** The Competition is divided into three rounds: Preliminary Round, Semi-Finals and Final Round.
- **B.** Preliminary Round consists of one component called Open Service.
- <u>C.</u> The Semi-Final Round consists of 1 component called "Compulsory Service."
- **D.** The Finals Round consists of 1 Open Service presentation per competitor.

#### 3. Standards and Definitions

#### 3.1 Open Service

C. Competitors will utilize their own wholebean coffee and serve beverages to the judges with an accompanying presentation provided or of their choice, and serve that enhances the coffee experience.

### 3.2 Compulsory Service

**C.** Competitors in the Compulsory Service will all use the same whole-bean coffee, the same grinder and water, and the same standardized service vessels as provided by the Brewers Cup competition. One 350g bag of the wholebean coffee will be provided right before each competitor's official practice time.

#### 3.1 Open Service

C. Competitors will use their own wholebean coffee, use either the brewing kit beverages to the judges with an accompanying presentation that enhances the coffee experience.

## 3.2 Compulsory Service

**Competitors in the Compulsory** Service may only use the provided materials. They will all use the same provided --whole-bean coffee, grinder, kettle, and water, and the same standardized server and vessels as provided by the Brewers Cup competition. One 350g bag of the wholebean coffee will be provided during competitors scheduled practice. The coffee bag will be retrieved after the practice session. Any changes to the arrangement, competitors will be notified

# 3.2 Compulsory Provided Items:

### Official Sponsor:

Official Grinder: Mazzer 7M Filter Official Coffee Bean: Provided

Official Brewing Equipment: HARIO by Conlins – Hario Ceramic V60-02 Brewer Official Paper Filter: Hario V60-02 white

paper filter

Server: Hario V60 Server Scale: Hario V60 Scale

Official Water Boiler: HARIO Buono

Kettle

Vessel: 9oz ceramic cups

# 7.1 Summary (Round One Competition – Open Service)

# A. In Round One competitors will present coffee in Open Service.

Competitors will be assigned a scheduled B. Competitors will be assigned a Setup Time and Competition Time Competitors who are not ready to begin their Setup and/or Competition time at the competition is delayed, competitors the scheduled time.

### 7.2.1. Setup Time

A. Competitors will be assigned a scheduled Setup Time for Open Service. Written and approved by the WCE Rules and Regulations Committee 22

B. Competitors will have 5 minutes to set up their station and prepare all relevant items for

the Competition Time. Electrical equipment Grinding the coffee is okay before the set may be setup and plugged in prior to the start of Setup Time but may not be energized (turned on) until Setup Time begins.

C. When Setup Time elapses, the competitor must cease all active preparation or manipulation of items on the heating the water at this point is allowed. Machine Table or Competitor Table that will Pre-wetting the paper filter without contact be involved in the coffee service until the Competition Time begins. Competitors may not be holding in

# A. In Round One competitors will present coffee in Open Service.

scheduled Setup Time and Competition Time Competitors who are not ready to begin their Setup and/or Competition time their designated time will be disqualified. If at their designated time will be disqualified. If the competition is delayed, competitors should still be ready to begin their setup at should still be ready to begin their setup at the scheduled time

## 7.2.1. Setup Time

A. Competitors will be assigned a scheduled Setup Time for Open Service.

B. Electrical equipment may be placed and plugged in before the start of Setup Time but may not be energized (turned on) until Setup Time begins. In the Open Service, up time.

Competitors will have 5 minutes set up time to prepare all relevant items for the Competition Time. When the Setup time begins, the boiler may we switched on, with the coffee is allowed.

### "12.2.4. Round One Score

Round One Total Score is the Open Service score."

# <sup>c</sup>Edition 1 - September, 2023

their hands anything involved in the coffee service after the Setup Time elapses, with the

exception of a timer.

- D. Competitors should account for the fact that the time between the end of Setup Time and beginning of Competition Time may and shall vary.
- E. Once the Setup Time concludes, competitors who utilize their own water must provide two approximately 100ml samples of water: one at room temperature and the other heated. The two vessels will be provided by the event organizers. The samples will be poured from the kettle, container, or bottles that the competitor uses to prepare the coffee. Both samples will be evaluated by head judge to verify that the water does not contain any flavors or characteristics not typical of clean potable water.

C. When Setup Time elapses, the competitor must cease all active preparation or manipulation of items on the Machine Table or Competitor Table that will be involved in the coffee service until the Competition Time begins. Competitors may not be holding in their hands anything involved in the coffee service after the Setup Time elapses, with the exception of a timer.

Competitors should account for the fact that the time between the end of Setup Time and beginning of Competition Time may and shall vary.

E. Once the Setup Time concludes, competitors who utilize their own water must provide two approximately 100ml samples of water: one at room temperature and the other heated. The two vessels will be provided by the event organizers. The samples will be poured from the kettle, container, or bottles that the competitor uses to prepare the coffee. Both samples will be evaluated by head judge to verify that the water does not contain any flavors or characteristics not typical of clean potable water.

# 7.2.3. Competition Time

A. Competitors will have 10 minutes to prepare, serve, and present 3 individual preparations

of brewed filter coffee to 3 judges.

- B. Competitors will utilize whole bean (or ground) coffee of their choosing.
- C. Competitors have the option of grinding ground) coffee of their choosing. their coffee and preparing brew water during the competition time or beforehand. D. Coffee service should be accompanied
- by a presentation to the judges that articulates the taste-experience presented, D. Coffee service should be accompanied demonstrates excellent customer service. demonstrates wider understanding of coffee and brewing, and enhances the overall coffee experience
- E. Beverages must be prepared and served according to these Rules.

# 7.2.3. Competition Time

- A. Competitors will have 5 minutes to setup. 10 minutes of competition time to prepare and serve, and present 3 individual preparations of brewed filter coffee to 3 judges.
- B. Competitors will utilize whole bean (or
- C. Competitors have the option of grinding their coffee and preparing brew water during the competition time or beforehand during the set-up time.
- by a presentation to the judges that articulates the taste-experience presented, demonstrates excellent customer service. demonstrates wider understanding of coffee and brewing, and enhances the overall coffee experience
- E. Beverages must be prepared and served according to these Rules.

# 8.1 Summary (Semi-Finals Round - Compulsory)

# 8.1. Summary

A. The Semi-Finals Round consists of the top 12 scoring competitors from Round One.

- B. In the Semi-Finals round, the competitors will present coffee via Compulsory Service.
- C. Competitors will be assigned a scheduled Setup Time and Competition Time. Competitors who are not ready to begin their Setup and/or Competition time time.

# 8.2. Compulsory Service 8.2.1. Practice/Setup Time

Practice/setup time for the Compulsory Service will be scheduled following 1 of the Service will be scheduled following: following

options:

A. Option 1: Competitors will have 38 minutes of practice/setup time. At the end of the 38

minutes, the timekeeper will start the competition time. There will not be a break equipment may be setup and plugged in in between practice and competition time. Competitors should be prepared to immediately start their competition time at the end of practice time. Competitors are

## 8.1. Summary

A. The Semi-Finals Round consists of the top 12 scoring competitors from Round One.

B. In the Semi-Finals round, the competitors will present coffee via Compulsory Service.

C. Competitors will be assigned a scheduled Setup Time and Competition Time. Competitors who are not ready to begin their Setup and/or Competition time at their designated time will be disqualified. at their designated time will be disqualified. If the is delayed, competitors should still be If the is delayed, competitors should still be Service score to get a total score. The ready to begin their setup at the scheduled ready to begin their setup at the scheduled time.

# 8.2. Compulsory Service 8.2.1. Practice/Setup Time

Practice/setup time for the Compulsory

**B. Option 2:** A practice time of 30 minutes will be scheduled prior to the setup time. Competitors will then have 8 minutes to setup their station and prepare all relevant items for the Competition Time. Electrical prior to the start of Setup Time but may not be energized (turned on) until Setup Time begins.

# "12.3. Semi-Finals Round Scoring

Semi-Finals round is scored only on the Compulsory Service score from that round and does not include the Open Service score from Round One."

### "12.4. Final Round Scoring

Competitors that successfully progress onto the Finals round will have their Compulsory Service score from Semi-Finals added to the Finals Round Open competitor with the highest scores in both Compulsory Service and Finals Round Open Service scores combined will be the winner."

not allowed to have assistance from coaches, helpers, or any other individuals during Compulsory Service practice time. B. Option 2: A practice time will be scheduled prior to the setup time. Competitors will then have 8 minutes to setup their station and prepare all relevant items for the Competition Time. Electrical equipment may be setup and plugged in prior to the start of Setup Time but may not preparation and manipulation of items on be energized (turned on) until Setup Time begins. When Setup Time concludes the competitor must cease all active preparation and manipulation of items on the Machine Table and the Competitor Table that will be involved in the coffee service until the Competition Time begins. Competitors may not be holding in their hands anything involved in the coffee service after the Setup Time concludes. with the one exception of a timer. Competitors should account for the fact that the time between the end of Setup Time and beginning of Competition Time may and shall vary in this scheduling second option. The scheduled option for Compulsory Service will be communicated to competitors prior to the competition.

When the Setup time begins, the boiler may we switched on, heating the water at this point is allowed. Pre-wetting the paper filter without contact with the coffee is allowed. Grinding the coffee is allowed during the Setup time.

When Setup Time concludes the competitor must cease all active the Machine Table and the Competitor Table that will be involved in the coffee service until the Competition Time begins. Competitors may not be holding in their hands anything involved in the coffee service after the Setup Time concludes, with the one exception of a timer. Competitors should account for the fact that the time between the end of Setup Time and beginning of Competition Time may and shall vary in this scheduling second option. The scheduled option for Compulsory Service will be communicated to competitors prior to the competition.

# 8.2.3. Competition Time

and serve their coffees to the judges.

the

competition, and no other coffee (whole bean or ground).

C. No "presentation" should be performed whatsoever. Competitors should endeavor to work

quietly. If the head judge determines that the competitor is endeavoring to influence or

"present" to the judges the competitor may be disqualified.

D. Competitors will not prepare their coffees at the judging table. The judging table is for the evaluation of the beverages only, and judges will not be able to observe the preparation.

using the coffee and water provided on the A competitor may only a refractometer. competition stage counter during the competition time.

F. Beverages must be prepared and served "Standards and Definitions" section. according to these Rules specifically the "Standards and Definitions" section.

G. The competitor is to serve the beverages to the judges by placing them on the designated service tray located at the end of the preparation station. A service porter will deliver the beverages to the judges.

# 8.2.3. Competition Time

A. The competitor has 7 minutes to prepare A. The competitor has 7 minutes to prepare on an alternating and staggered and serve their coffees to the judges.

B. All competitors must exclusively use the B. All competitors must exclusively use the Time the competitor will start their Compulsory Service coffee, as provided by Compulsory Service coffee, as provided by competition time by announcing this to the competition, and no other coffee (whole the timekeeper. The competitor should bean or ground).

C. No "presentation" should be performed whatsoever. Competitors should endeavor to work quietly. If the head judge determines that the competitor is endeavoring to influence or "present" to the judges the competitor may be disqualified.

D. Competitors will not prepare their coffees at the judging table. The judging table is for the evaluation of the beverages only, and judges will not be able to observe the preparation.

E. Competitors must make the beverage by using the coffee and water provided on the competition stage counter during the competition time. Only provided brewing E. Competitors must make the beverage by device and tools will be allowed to be used.

> F. Beverages must be prepared and served according to these Rules specifically the

G. The competitor is to serve the beverages to the judges by placing them on the designated service tray located at the end of the preparation station. A service porter will deliver the beverages to the judges.

"Option 2: Competitors will be scheduled timetable. After their 8-minute Setup verify that the timekeeper is prepared to start the timer."

# 6.4.1. Provided Compulsory Service Coffee

Right before each competitor's official practice time starts, each competitor will receive a 350g bag of the Compulsory Service coffee for practice and competition time. See "Standards and Definitions" for more about the provided coffee.

# 6.4.1. Provided Compulsory Service Coffee

Right before each competitor's official practice time starts, each competitor will receive a 350g bag of the Compulsory Service coffee for practice, it will be retrieved after practice, and will be provided in the stage for the competition. See "Standards and Definitions" for more about the provided coffee. (\*\* any changes to the arrangement, competitors will be notified)

## 6. Competitor Instructions Prior to Preparation Time

## **6.1. Competitor Orientation Meeting**

Prior to the start of the World Brewers Cup, a Competitor Orientation Meeting will take place, either online or in person. This meeting is mandatory for all competitors. During this meeting the stage manager will make announcements, explain the competition flow, cover the competition schedule, and share images of the stage and backstage areas. This will be an opportunity for competitors to ask questions and/or voice concerns to the stage manager and/or presiding head judge. If a competitor has not made advance plans with the WCE event organizer and does not attend the orientation meeting, they are subject to disqualification by the presiding head judges.

#### **6.1. Competitor Orientation Meeting**

Prior to the start of the PBrC, a Competitor Orientation Meeting will take place, in person. This meeting is mandatory for all competitors. During this meeting the stage manager will make announcements, explain the competition flow, cover the competition schedule, and share layout of stage and backstage areas. This will be an opportunity for competitors to ask questions and/or voice concerns to the stage manager and/or presiding head judge. If a competitor has not made advance plans with the PNCC event organizer and does not attend the orientation meeting, they are subject to disqualification by the presiding head judges. Late arrival to the Competitors Orientation is also subject to disqualification.

### 6.2. Interpreters

Competitors may bring their own interpreter. When speaking to the competitor the interpreter is only allowed to translate what the emcee or head judge has said. When a competitor speaks, the interpreter is only allowed to translate exactly what the competitor has said. No additional competition time will be allotted with the use of an interpreter. It is the competitor and coach's responsibility to read the Interpreters best practice document that is available from the WBrC website.

## 6.3. Preparation Practice Room

There will be a staging area designated as the competitors' preparation/practice room. This area will be reserved for the competitors, coaches, volunteers and any WBrC officials. WBrC judges, press/media,competitor's family members and supporters may not be present in this area without consent from the WCE

## **6.2. Interpreters**

Competitors may bring their own interpreter. When speaking to the competitor the interpreter is only allowed to translate what the emcee or head judge has said. When a competitor speaks, the interpreter is only allowed to translate exactly what the competitor has said. No additional competition time will be allotted with the use of an interpreter.

## 6.3. Preparation Practice Room

There will be a practice room reserved for the competitors and coaches.

Access to this room will be on a scheduled basis to adhere to confidentiality among competitors.

No unauthorized personnel can be in this area without the consent from the PNCC

event organizer. WCE preparation/practice room access will be restricted to The competitor, 1 coach, and 1 helper/interpreter, unless otherwise communicated by the stage manager. Competitors will be able to store their equipment, accessories, ingredients, etc. in this room at their own risk. This room will also include a dishwashing station for competitors to use to wash glass and brewing devices. Competitors are responsible for cleaning their own dishes and glassware and keeping track of these items. Runners and event staff are not responsible for breakage or loss of dishes or competitor items.

Competitors will be able to store their equipment, accessories, ingredients, etc. in this room at their own risk.

A separate dishwashing station will be assigned for competitors to use to wash glass and brewing devices. Competitors are responsible for cleaning their own dishes and glassware and keeping track of these items. Runners and event staff are not responsible for breakage or loss of dishes or competitor items.

# 6.4.2. Brewers Cup Practice Time

Competitors will be able to practice brewing with the provided coffee and their own coffee during their scheduled competition day. The WCE event manager will provide details of the Practice Time during the Competitors' Orientation Meeting.

# **6.4.2. Brewers Cup Practice Time**

Competitors will be able to practice brewing with the provided coffee and their own coffee during their scheduled 30 minutes practice time. The PNCC event manager will provide details of the Practice Time during the Competitors' Orientation Meeting.

# 20. Appeals at the WBrC / PBrC Championship

#### **20.1 Judge Related Issues**

Most scorekeeping questions will be answered during competitor debrief. If a competitor objects to the scores given by one or more judges, the competitor can meet with their head judge during the competitor debriefing to explain their protest. If the head judge is unavailable, the competitor may discuss with the Judge Operations Lead onsite. If the issue is not solved, the competitor may protest in writing to WCE (see Appeals below). This will be reviewed by judge leadership and the WCE Competition Operations Committee. They will make a decision on-site and a representative of the WCE Competition Operations Committee will inform the competitor of the decision.

If in the unlikely event that the head judge or any other WBrC personnel discovers or suspects potential dishonest behavior by a WBrC judge during a competitor's evaluation, then the following will apply:

## 20.1 Judge Related Issues

Most scorekeeping questions will be answered during competitor debrief. If a competitor objects to the scores given by one or more judges, the competitor can meet with their head judge during the competitor debriefing to explain their protest. If the head judge is unavailable, the competitor may discuss with the Judge Operations Lead onsite. If the issue is not solved, the competitor may protest in writing to PNCC (see Appeals below). This will be reviewed by judge leadership and the PNCC Committee. They will make a decision on-site and a representative of the PNCC Committee will inform the competitor of the decision.

If in the unlikely event that the head judge or any other PBrC personnel discovers or suspects potential dishonest behavior by a PBrC judge during a competitor's evaluation, then the following will apply:

 The head judge will request the return of all applicable score

- The head judge will request the return of all applicable score sheets from the official score keeper.
- The head judge will meet with the WBrC judge(s), WCE Staff, and WCE Competition Operations Committee Chair(s) to evaluate the situation.
- The WCE Staff and WCE
   Competition Operations
   Committee Chair(s) will then rule upon the matter in a closed meeting.
- If the matter of dishonesty is extensive, the WCE Competition Operations Committee Chair(s) has the power to rule that the WBrC judge will be excluded from judging in any future WBrC sanctioned competitions.

#### 20.2 Competitor Related Issues

If a competitor has an issue or protest to make regarding the WBrC during the competition, the competitor should contact the WBrC event organizer. The event organizer will then determine whether the issue can be resolved on-site at the WBrC, or whether the issue will

- sheets from the official score keeper.
- The head judge will meet with the PBrC judge(s), PNCC Staff, Volunteer and PNCC Committee to evaluate the situation.
- The PNCC Staff and WCE Reps will then rule upon the matter in a closed meeting.
- If the matter of dishonesty is extensive, PNCC Committee has the power to rule that the PBrC judge will be excluded from judging in any future PBrC sanctioned competitions.

### 20.2 Competitor Related Issues

If a competitor has an issue or protest to make regarding the PBrC during the competition, the competitor should contact the PBrC event organizer. The event organizer will then determine whether the issue can be resolved on-site at the PBrC, or whether the issue will require a written appeal following the PBrC.

require a written appeal following the WBrC.

If the WBrC event organizer decides that the issue and/or protest can be solved on-site at the WBrC, the WBrC event organizer will contact the involved party or parties to ensure fair representation. The competitor's issue and/or protest will be discussed, and a decision will be made jointly, on-site by the WBrC event organizer and the designated onsite representative of the WCE Judge Operations Lead. The WBrC event organizer will inform the competitor of the decision.

If the PBrC event organizer decides that the issue and/or protest can be solved on-site at the PBrC, the PBrC event organizer will contact the involved party or parties to ensure fair representation. The competitor's issue and/or protest will be discussed, and a decision will be made jointly, on-site by the PBrC event organizer and the designated onsite representative of the WCE Judge Operations Lead. The PBrC event organizer will inform the competitor of the decision.

# 20.3 Appeals

If a person does not agree with a decision, they may appeal the decision in writing to the WCE Competition Operations Committee. All decisions made by the committee are final.

The appeal letter must include the following:

- Name
- Date
- A clear and concise statement of the complaint
- Date and time references (if applicable)
- Comments and suggested solution
- Party/Parties involved
- Contact information

Any written protests/appeals omitting this information will not be considered. All persons must submit their written complaint or appeal to the WBrC event manager via email to info@worldcoffeeevents.org within 24 hours of the incident.

#### 20.3 Appeals

If a person does not agree with a decision, they may appeal the decision in writing to the PNCC Competition Operations Committee. All decisions made by the committee are final.

The appeal letter must include the following:

- Name
- Date
- Competition Category
- A clear and concise statement of the complaint
- Date and time references (if applicable)
- Comments and suggested solution
- Party/Parties involved
- Contact information

Any written protests/appeals omitting this information will not be considered. All persons must submit their written complaint or appeal to the Philippine National Coffee Competition (PNCC) via email to philippinesncc@gmail.com within 24 hours of the incident.

# 20.4 Appeals Reviewed by the Competition Strategic Committee

The WCE Competition Strategic Committee will review written complaints or appeals and endeavor to respond as soon as possible. Please note that the final resolution will be delivered within 30 days of receipt. The WCE Competition Strategic Committee will contact the person in writing via email with final rulings. "

# 20.4 Appeals Reviewed by PNCC Comittee

The PNCC Committee will review written complaints or appeals and endeavor to respond as soon as possible. Please note that the final resolution will be delivered within 30 days of receipt. The PNCC Committee will contact the person in writing via email with final rulings.